

UD Patrol Inc. Meeting Minutes – 3/21/2009

Attendees:

Ken Clements
Reginald Cunningham
Nickolas Kyser
Joann Martin
Ricardo Reyes
Brandon Riordan
Mary Tomich

- 1- Meeting called to order
- 2- Approved February minutes as written
- 3 - Reviewed Finances
Bank Balance \$8,276.19

- Payments current with Securitas and Gesu rental
- Reviewed projected monthly income reports
- March financials need to be presented at April 7th UDCA meeting as part of the loan agreement.

(If the budget supports more than 40 hours, will start loan repayment)

~180 people targeted for follow-up due to lapsed subscription. Need 35 of these to support 40 hour coverage.

- 4 - Mary (communication lead) organizing phone call campaign to contact past members.
Team to be prepared with script, rules and potential question responses.
We expect questions / issues when calling. Callers should just capture them.
New residents should receive information in welcome packet.

Note: discussed the need for a coordinated effort to identify and reach new residents. The communications team will look at coordinating / sharing new resident info since not all blocks are covered. Yvonne Evans should be contacted with any new resident info. Ricardo to investigate duplex and apartment past policy and define how to price and target subscriptions.

- 5 - Proposal to set up and administrative phone with Magic Jack was approved.
The current operational phone is a land line at Ron Edwards' house. The number cannot be switched to Magic Jack (yet), Will investigate voice over IP that can transfer number as interim solution until Magic Jack gets approval to transfer existing numbers.

Mikes's cell Number: 460-3939

Operational Phone: 342-3830

The School has a security number: 873-2070

- 6 - Parked action on how to solicit new members from general mailing.
Will investigate previous combined mailing costs.
Plan to address later in Spring after invoicing activity completed.

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- 7 - Reviewed Invoicing activity
Nick discovered some issues with invoices. Brandon and Mary to address. Believe they relate to the joint patrol payments and had limited impact.
Follow-up with expired subscribers in process. Names distributed to team.
Benefits qualification rules at this point are:
Paid within 3 months to vote.
Paid within 1 month for services.
(Mike to help once and request them to subscribe.)
- 8 - Grant writing: Kim Tandy referred to Mr. Gary Brown as working on home security grant .
- 9 - Brandon to give Tax id info to Nick
- 10 - Brandon to work with JoAnn to set up Detroit Commerce bank account and PO box.
- 11 - Discussed flexible rate again, but have deferred assigning team until after current billing stable.
- 12 - Golf Club participation was discussed. Currently they are investigating their own service. If not successful in membership, they may follow-up after March with a potential 20 – 30 members on Fairway Drive.
- 13 - Reviewed Mike's updated patrol schedule and proposed Ken review with radio patrol schedule and identify adjustments with minimal overlap.
- 14 - Ken to transcribe Mike's reports and define form modifications to make easier to transcribe.
- 15 - Nick reviewing current organization documents and will provide additional feedback after consolidating with documents received from Ron Edwards.
- 16 - WEB Updates
Post Financial documents
Post Mike's orders
Post Minutes and agenda's